

TRANSPORTATION PERFORMANCE AUDIT BOARD

October 2, 2003
9:00 AM - 12:00 PM
Renton City Hall
Renton, Washington

- Minutes -

The meeting was called to order at approximately 9:05 PM. Present were members Ericksen, Haugen, Hegstrom, Horn, Hurley, Noguchi, Ostrowski, Perteet, Pyles, Romero, and Sykes.

1. **Overview of the Transportation Performance Audit Board (TPAB) legislation** - Reema Griffith, House Transportation Committee staff

2. **Board introductions.** – members were introduced.

3. **Organizational Issues** –

- a. Review of draft of the organizational by-laws - Greg Doss, Senate Highways and Transportation Committee staff.

Troy Pyles made editorial comments regarding the bylaws and asked if travel policies applied to alternates. Hurley asked how many staff the Board anticipated hiring. Hurley asked members if they had any changes to the bylaws. Pyles commented on alternate issue. Hurley suggested postponing the alternate amendment for further discussion at a later date. ***The board motioned to adopt the bylaws as is. The motion was passed.**

- b. Election of Chair - Members of the board discussed electing a chair. ***The board moved to elect Doug Hurley as chair. The motion was passed.**

4. **Review of recent transportation audits and the general audit process** - Tom Sykes, Joint Legislative Audit Review Committee (JLARC).

Hurley asked if effective issues are addressed. Tom responded yes. John Wooley, JLARC Staff, reviewed the history of performance audits. Hurley asked for comments on internal audits. Noguchi asked how figures were calculated. Ericksen asked for clarification on section II of the bill regarding the nine elements. Horn comments on sunset reviews. Romero asked if just dollar amounts were looked at in regards to savings or if other measures such as time were considered as savings too. Tom responded yes. Romero asked if quality was considered as well. Tom responded yes. Hurley asked if pre-conditions were examined for successful implementations. Haugen commented on the Board's goal to perform audits differently. She explained the audits don't necessarily need to be done like the Legislature and urges members to be creative. Horn comments on citizen's involvement.

5. **Summary of past and present transportation benchmarks** - Commissioner Aubrey Davis, Transportation Commission.

6. **Update on WSDOT's performance measures** - Doug MacDonald, Secretary of Transportation, Department of Transportation (DOT).

Doug reviewed handouts regarding the Traffic Competition Range: Travel Time Index (TTI), Gray Notebook publication, and the Quarterly Project Report. Haugen asked in terms of efficient how much more can be built. Noguchi asked how the value of creativity is measured. Ericksen shared his vision on the Board's purpose.

7. **Reimbursement process and policies, and staffing options** - Diane Schwickerath, Legislative Transportation Committee Accounting Coordinator.

Hurley asked Diane to check with other Boards on what the normal practice is. Ostrowski asked for clarification on overnight reimbursements. Haugen asked who would approve travel reimbursements. Hurley asked if policies already existed for reimbursements.

8. **Next Steps** –

- a. Hurley suggested the next meeting of the TPAB be in late October or early November.
- b. Hurley suggested possible agenda items for the next meeting may be a briefing on past efficiency bills, and a 101 of DOT as an organization.
- c. Board members and staff held a discussion on TPAB's next steps.

The meeting adjourned at 12:20.